

## Bertie County Schools Mobile Device Management Plan

### <u>Classroom Model</u> (High School, Middle School and Elementary Schools)

- Laptop computers or other mobile devices are assigned to a classroom and are stored nightly on a charging cart.
- Students and parents/guardians are required to sign a Mobile Device Day Use Agreement.
- If a student causes damage to a device through negligence or intentional misuse, the student is responsible for the full cost of repair or replacement. Students are not allowed to use the devices until all debts are paid; however, they may use the desktop computers present in each classroom. (See device Cost Sheet)
- If a power cord, case, or other accessory is damaged or lost, the student is responsible for the full cost of replacement. (See device Cost Sheet)
- Students may not check-out devices for off-campus use.
- In cases of chronic misuse or damage, the student's access to mobile devices may be restricted at the discretion of the school principal.

#### Home Use Program (High School, Middle School and Elementary Schools)

- Periodically, laptop computers or other mobile devices might be assigned to individual students.
- Students and parents/guardians are required to sign a Mobile Device Home Use Agreement for these special needs.
- Students must pay a fee of \$30 prior to being assigned a device. For families with two or more children in grades 9-13, the cost of the fee for the second student and thereafter is reduced to \$20. Families with more than two students attending the same school may request fee waivers due to financial hardship. This fee can be waived at the discretion of BCS Superintendent.
- A Damage Fee of \$30 will be assessed if the device, case, or accessory is damaged beyond normal wear and tear.
- A Damage Fee of \$30 will be assessed upon the 2<sup>nd</sup> incident of accidental damage.
- A Replacement Fee of \$30 will be assessed if the charger or case is lost or stolen.
- If a mobile device is lost, the student is responsible for the full replacement cost of the device. In the event of theft, the student will be responsible for the full replacement cost of the device, unless a police or sheriff's report is provided to the school. Once the report is received, the student may check-out another device.
- Students will be responsible for the full cost of repair or replacement for the mobile device upon the third accidental damage incident within the same school year.
- Students will be responsible for the entire cost of repair or replacement for mobile devices when the devices are damaged intentionally or due to neglect.
- Students carrying mobile devices outside the classroom must have them in carrying cases. Any

- damage resulting from failure to comply with this procedure will be considered as having occurred due to negligence.
- When the cost of repairs and replacements exceeds the amount of fees collected, the school is responsible for the cost of further repairs or replacement due to accidental damage.
- Student devices will not be assigned for take home use until all device debts are paid.
- In cases of chronic misuse or damage, the student's access to mobile devices may be restricted at the discretion of the school principal.

<sup>\*\*</sup>The term "mobile devices" includes, but is not limited to, Chromebooks, laptops, netbooks, iPads, iPods, Android tablets, calculators, digital cameras.

#### **Terms and Conditions**

Students and parent(s)/guardian(s) are required to pay a nonrefundable Home Use Fee of \$30 annually and abide by the terms of this Agreement. While there is no cost for the use of the device, it is imperative that the device the student is issued be maintained and handled in a responsible way. In the event of damage, the student and his/her parent(s)/guardian(s) will be responsible for Damage or Replacement Fees according to the chart below and the attached Device Cost Sheet.

1st	Accidental	No Fee Accessed
2nd	Accidental	\$30 Damage Fee
3rd	Accidental	Full cost of repair or replacement of device (see Device Cost Sheet)
Any	Theft of mobile device without police or Sheriff's report	Full cost of replacement (see Device Cost Sheet)
1st	Theft of mobile device with accompanying police or Sheriff's report	No Fee Accessed
Any	Lost/stolen charger or case	\$30 Replacement Fee
Any	Damage due to misuse or neglect, intentional damage, or loss of mobile device	Full cost of repair or replacement of device (see Device Cost Sheet)

If a charger or case is damaged or lost/stolen, the student and his/her parent(s)/guardian(s) are responsible for the full cost of replacement. Students will be responsible for the entire cost of repairs or replacement to mobile devices damaged through student misuse, neglect, intentional damage or loss. In the case of theft, an official police or sheriff's report will be required. Upon the second instance of theft and thereafter, the student and his/her parent(s)/guardian(s) will be responsible for the full cost of replacement. In cases of chronic misuse or damage, the student's access to mobile devices may be restricted at the discretion of the school principal. If the Home Use Fee creates a financial hardship, please contact the principal.

completely understand and agree to all of the terms and conditions stated in this entire agreement.			
Student Name (Print)	Date	Student Signature	Date
Parent/Guardian Name (Print)	Date	Parent/Guardian Signature	Date

## 20-21 REMOTE LEARNING PLAN

\*\*During the 20-21 Remote Learning Plan, all initial insurance fees have been waived. Thus, all damage fees are automatically in place. If a mobile device is damaged, students and parents are responsible for the repairs or replacement. If the device is lost, the same applies.

A second device will not be issued until these payments have been made to Bertie County Schools. The costs for hardware replacements can be found below.

\*\*The term "mobile devices" includes, but is not limited to, Chromebooks, laptops, netbooks, iPads, iPods, Android tablets, calculators, digital cameras.

### **Digital Citizenship**

Bertie County Schools is committed to providing students with the best educational environment possible. Parents are required to monitor their children while using mobile devices that belong to Bertie County Schools and by accepting these devices are agreeing to the items listed below:

### These electronic resources at home are for educational purposes only.

While working in a digital and collaborative environment, students should always conduct themselves as good digital citizens by adhering to the following:

- 1. Respect Yourself. I will show respect for myself through my actions. I will select online names that are appropriate. I will use caution with the information, images, and other media that I post online. I will carefully consider what personal information about my life, experiences, or relationships I post. I will not be obscene. I will act with integrity.
- 2. Protect Yourself. I will ensure that the information, images, and materials I post online will not put me at risk. I will not publish my personal details, contact details, or a schedule of my activities. I will report any attacks or inappropriate behavior directed at me while online. I will protect passwords, accounts, and resources.
- 3. Respect Others. I will show respect to others. I will not use electronic mediums to antagonize, bully, harass, or stalk people. I will show respect for other people in my choice of websites. I will not visit sites that are degrading to others. I will not enter other people's private spaces or areas.
- 4. Protect Others. I will protect others by reporting abuse and not forwarding inappropriate materials or communications. I will avoid unacceptable materials or unacceptable conversations.
- 5. Respect Intellectual property. I will request permission to use copyrighted or otherwise protected materials. I will suitably cite all use of websites, books, media, etc. I will acknowledge all primary sources. I will validate information. I will use and abide by the fair use rules.
- 6. Protect Intellectual Property. I will request to use the software and media others produce. I will purchase, license, and register all software or use available free and open source alternatives rather than pirating software. I will purchase my music and media and refrain from distributing these in a manner that violates their licenses.

I agree to monitor my child while using these electronic devices in conjunction with any federal, state or local laws.

<u>I completely understand and agree to all of the terms and conditions stated in this entire agreement.</u>			
Student Name (Print)	Date	Student Signature	Date
Parent/Guardian Name (Print)	 Date	 Parent/Guardian Signature	Date

INTERNAL USE ONLY	
Amount Paid:	Mobile Device Asset Tag No
Fee Accepted By:	Date:

# **Device Cost Sheet**

Item	Cost
Samsung Series Chromebook	\$ 200
Samsung Series 3 Screen	\$ 60
Samsung Series 3 Charger	\$ 30
HP Chromebook 11	\$ 250
HP Chromebook 11 Screen	\$ 60
HP Chromebook 11 Charger	\$ 40
Belkin Chromebook Case	\$ 30
Lenovo Chromebook	\$ 300
Lenovo Chromebook Screen	\$ 60
Lenovo Chromebook Charger	\$ 90
Lenovo Chromebook Keyboard	\$ 50
iPad (All Generations)	\$ 499
iPad ( Pro)	\$ 699
iPad Screen (all gen.)	\$ 260
iPod Touch (previous gen.)	\$ 150
iPod Touch (current gen.)	\$ 250
iPod Touch Screen	\$ 100
iPad/iPod Charger	\$ 30
Otterbox iPad Case	\$ 50
TI-83 Plus Calculator	\$ 80
Dell 11 Chromebook	\$ 225
Dell Touchscreem Chromebook	\$300
Dell 11 Chromebook Screen	\$ 60
Dell Touchscreen screen	\$100
Dell 11 Chromebook Charger	\$ 45

<sup>\*\*</sup> Costs are subject to change.